



**REQUEST FOR QUOTATION (RFQ)**

REFERENCE: <b>RFQ/KRT/ESP/09/028</b>	DATE: 23 September 2009
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Dear Sir / Madam:

You are kindly requested to submit your quotation for **Warehouse Equipment and Supplies** in accordance with the minimum technical specifications enclosed by 01 September 2009 at 16:00 hours. Original offers shall be received by email or hand delivery marked **RFQ/KRT/ESP/09/028 Warehouse Equipment and Supplies** at the following address before the indicated deadline:

Attention: Mr. Marco Moreno, Procurement Specialist  
 United Nations Development Programme  
 House No. 28, Block 10  
 Riyadh  
 Khartoum, Sudan  
 Email: [marco.moreno@undp.org](mailto:marco.moreno@undp.org)

Item	Generic Description [incl. Technical specifications, quality & safety standards, special features required]	Quantity
1	Warehouse Equipment and Supplies; <b>see Annex 1 for Minimum Specifications.</b>	See Annex 1

TERM AND CONDITIONS	
Delivery Term, Place	CIF Khartoum
Payment Terms	Goods and Services will be paid in USD and/or SDG upon delivery, submission of suppliers invoice according to UN General Conditions of Contract for Goods.  Note: in cases where works and services are contracted, different payment terms may apply.
Validity of Quotation	<b>60</b> days from deadline for submission of offers
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted. <input checked="" type="checkbox"/> <b>Partial bids not permitted</b>
Delivery Date	Please indicate earliest date of availability for requested Goods/Services: _____: Number of days/weeks from notification of award of contract.  NOTE: Only offers stating availability date of <b>3 Weeks or</b> shorter will be considered for evaluation purposes

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Currency of quotations/offers	Offers submitted by national suppliers shall be nominated in Sudanese pounds (SDG)
Request for clarification	Bidders requesting clarification of any of the items, technical requirements or conditions stipulated in this RFQ shall communicate in writing with UNDP office. Only requests for clarification received at least 96 hours prior to the deadline for submission of offers will be entertained. Replies to any requests for clarification will be transmitted to all bidders at <a href="http://www.sd.undp.org/bids.htm">www.sd.undp.org/bids.htm</a> .
General Terms and Conditions	This RFQ is subject to UN General Conditions of Contract for Goods available at <a href="http://www.sd.undp.org/bids.htm">www.sd.undp.org/bids.htm</a> , which can also be provided upon request.
Evaluation Criteria	Evaluation of offers will be base on the following: <ul style="list-style-type: none"> <li>• Complete submission of the offer including: <ol style="list-style-type: none"> <li>1. Delivery Time and terms</li> <li>2. Validity of offer</li> <li>3. Acceptance of general terms and conditions of the RFQ</li> <li>4. Conformity to technical specifications</li> </ol> </li> <li>• Cost of the quotation</li> </ul>

**IMPORTANT:**

**In order to be considered for evaluation purposes, your offer shall include the following information:**

- Bidders are requested to clearly indicate the technical characteristics or the description of goods, and services offered.

**NOTA BENE: Sudan is under a special commercial restrictions, therefore some brands/makes are not allowed to be imported into the country. Your company must be aware of this restriction and therefore be aware and able to obtain the necessary permits to export/import items into Sudan.**

**Supporting technical documentation:** Bidders are requested to include in their offers all-necessary supporting documentation (i.e. company profile, technical brochures, maintenance program, warranty, etc.) to allow the evaluating committee to identify the quality of the goods/services offered.

NAME: Guillaume Chartres                      FUNCTIONAL TITLE: Project Manager (SEP)

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### Annex 1 (RFQ/KRT/ESP/09/028)

No.	ITEM	DESCRIPTION	SPECIFICATIONS	UNIT	QTY
1	Scales	measurer of cargo	Digital or analog industrial floor scales. Large (min 50cm) square platform, tare facility, weight hold and low battery indicator, metal base, rechargeable battery and AC adapter, capacity up to 1000 kg.	ea	3
2	Bolt cutter		Heavy duty for cutting padlocks	ea	3
3	Hand Pump Pallet Trolley	Hydraulic system	To lift/pull up to 2,000 kg limit	ea	35
4	Hand Trolley		4 wheels – cart	ea	83
5	Hand Trolley		2 wheels – upright	ea	68
6	Basic Tool Kit		Standard tool kit in securable sturdy container	box	27
7	Roller band	25 (5x5m)	Roller band 25 meters long for packaging kits, maximum of 50 kg each, 30 cm width. Table model.	25m	4
8	Strapping tensioner		For tightening strapping around pallets	ea	31
9	Buckle crimper	Metal buckle	For crimping metal hot buckles to secure tensioned strapping box with 1000, for crimper and pallet strapping. Gasped 13mm tbv st.	ea	31
10	Strapping Buckles		Metal buckles used to secure tensioned strapping 1000 units box	box	68
11	Tape measure		10m hand tape measure	ea	4
12	Padlocks for containers	Various sizes/ strengths 3 keys per padlock	Heavy duty brass or stainless steel padlocks. Shackle diameter 1cm, vertical shackle clearance 5cm, horizontal shackle clearance 21mm.	ex	68
13	Key tabs		For marking keys	ea	68
14	Plastics Shrink Wrap	Transparent or Black hand wrap stretch film	rolls, plastic shrink-wrap transparent, 20 microns, 40cmx250meter	roll	540
15	Strapping Band	Heavy duty polyester for strapping pallets	Coils, polyester strapping band, industrial heavy duty (Type 40SC, width 13mm, core 76/140, length 1100meter	Rolls	35

