



Date: 03/11/2009

REQUEST FOR EXPRESSION OF INTEREST

Indicator tracking and assessment portfolio for 2009-2012 UNDP Sudan Country Programme Action Plan

Ref: EOI/KRT/09/137

The United Nations Development Programme strives to attain the highest standards in programme and project management towards the delivery of national development results. To this end the organization has put in place a rigorous M&E system to provide an independent assessment of development results at the country level. In line with the United Nations Development Assistance Framework (UNDAF) priorities, UNDP contributes to Sudan's development through projects and programmes in three key areas: poverty reduction and achievement of MDGs; democratic governance; and crisis prevention and recovery.

The purpose of this tender is to identify high quality research and assessment services provided by an organisation which can manage a complex and challenging multi-year research portfolio aimed at helping UNDP Sudan to monitor key development outcome and output indicators over the period of the current UNDP programming cycle (2009-2012), as defined in the UNDP Country Programme Action Plan (CPAP). The successful Offeror will provide UNDP Sudan a professional service in the tracking of these indicators on an annual basis as a principal instrument in measuring and managing the performance of UNDP's development interventions across Sudan.

The CPAP 2009-2012 for UNDP Sudan has seven outcomes as stated below:

Outcomes:

- a) Enhanced national and sub-national capacities to plan, monitor, evaluate, and implement the MDGs and related national development policies and priorities;
- b) Improved impact of available resources to fight HIV/AIDS
- c) Institutions, systems and processes of democratic governance strengthened;
- d) National/sub-national/state/local levels of governance expand their capacities to manage equitable delivery of public services;

e) Rights upheld and protected through accountable, accessible and equitable Rule of Law institutions;

f) Strengthened capacity of national, sub-national, state and local institutions and communities to manage the environment and natural disasters to reduce conflict over natural resources; and

g) Post-conflict socio-economic infrastructure restored, economy revived and employment generated.

In this context UNDP Sudan is seeking to commission specialised quantitative and qualitative data collection (through surveys, focus groups etc) to assist with the monitoring of the key indicators designed to measure progress towards UNDP's programme goals over the next three years. Potential qualified suppliers are hereby invited to submit their Expressions of Interest (EOI) in providing the following types of services:

- a) The design and administration of integrated surveys across north Sudan which are able to establish time-series data-sets (2010-2012) to monitor and interpret UNDP's key development indicators
- b) Provide data for monitoring and tracking over a multi-year period progress towards the achievement of CPAP- based development results at the output and outcome level;
- c) Provide evidence-based data as a basis for management decisions in relation to fine-tuning programme development and strategy;
- d) Create an information database relating to programme results, which will be utilised to inform substantive final evaluation exercises and subsequent programming.
- e) Provide information to national counter parts, UN Agencies and other national stakeholders and create an evidence-based platform which can promote policy dialogue and debate on UNDP's support to Sudan's national development goals
- f) Capture lessons learned and analyse issue through monitoring trends in programme development.

UNDP is seeking an institution or consultancy firm with an appropriately experienced team in both research and evaluation. Potential international Offerors MUST demonstrate their capacity to carry out the full range of activities in North Sudan (including Darfur, Eastern Sudan and the Three Protocol Areas). Any successful Offeror, which is not based in Sudan, MUST propose a consortium arrangement with a Sudanese partner. Sudanese Offerors *may* complement their team by involving international expertise.

Offerors should, at a minimum, demonstrate the following expertise and capacities:

- Ability to carry out all activities required of this assignment in north Sudan

- The Team Leader needs to have a minimum of 15 years experience of conducting social research using qualitative/quantitative methodologies and/or leading complex research based projects of the kind described here.
- Other key personnel should have a minimum of 10 years experience in conducting social research and evaluation.
- Proven ability to design and execute a robust statistical methodology including diverse sampling techniques.
- The proposed team members should be experienced in conducting programme evaluations in Africa in the areas of governance and rule of law, human security, poverty reduction, crisis prevention and MDG issues.
- Proven track record of working with UNDP and familiarity with UNDP's strategic planning processes and results based management tools is an advantage
- Demonstrate strong understanding of development results concepts and prior experience of programming in a post-conflict setting
- The proposed team members should be very experienced in survey methodology, analysis and report writing.
- The proposed team members should possess advanced degrees in social Sciences, statistics, economics, law development studies or other related fields.
- Previous experience in conducting UNDP country programme evaluations is an asset.
- Familiarity with the local situation in Sudan including community, culture and government systems and procedures would be an added advantage.

Suppliers interested in qualifying should submit their Expression of Interest along with the following documents:

- Detailed description of the company/organisation, including number of employees, and major business lines
- The profile of the principal team members, outlining their expertise and suitability to manage the proposed assignment
- Titles and description of relevant past research projects relating to issues described in this EOI
- Documented previous experience of working with UNDP or other UN agencies in the field of quantitative/qualitative research

- Reference list of major clients undertaken in the past five years and size of previous contracts handled
- A list of international Quality Assurance certificates held by the company
- Potential international Offerors need to demonstrate their ability to enter into a consortium arrangement with local Sudanese partners in north Sudan.

The Expressions of Interest must be submitted in sealed envelopes in hard copy to the below address **no later than 25 November 2009, 10:00 hours** (local time).

Ref: EOI/KRT/09/137
UNDP Procurement Unit
House #290 Garden City
Tel: +249 (1) 83 783 765/66 Ext: 2002
Fax: +249 (1) 83 773 128
Email: procurement.sd@undp.org

Expressions of Interest sent by fax or e-mail should indicate in the subject line the Expression of Interest reference number above.

This **EOI** does not entail any commitment on the part of UNDP, either financial or otherwise. UNDP reserves the right to accept or reject any or all **EOI** without incurring any obligation to inform the affected applicant/s of the grounds. It should be noted that UNDP is under no obligation to invite companies who express their interest for the subsequent solicitation exercise. The Service Provider will be selected according to the procedures set forth in the UNDP Procurement Guidelines.

Any requests for clarifications should be sent to the email address: procurement.sd@undp.org **10 days** before the closing date above. Responses will be published on the website <http://www.sd.undp.org/bids>.