



REQUEST FOR QUOTATION (RFQ)

REFERENCE: RFQ/KRT/ESP/09/017	DATE: 04 June 2009
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Dear Sir / Madam:

You are kindly requested to submit your quotation for **Tarpaulins** in accordance with the minimum technical specifications enclosed by 22/06/2009 at 16:00 hours. Original offers shall be received by email or hand delivery marked RFQ/KRT/ESP/09/017 **Tarpaulins** at the following address before the indicated deadline:

Attention: Mr. Marco Moreno, Procurement Specialist
 United Nations Development Programme
 RFQ/KRT/ESP/09/025
 Mashatal Street
 House No. 98, Block 10
 Riyadh
 Khartoum, Sudan
 Email: marco.moreno@undp.org

Item	Generic Description [incl. Technical specifications, quality & safety standards, special features required]	Quantity
1	Tarpaulins see Annex 1 for Minimum Specifications.	See Annex 1

TERM AND CONDITIONS	
Delivery Term, Place	Khartoum
Payment Terms	Goods and Services will be paid in USD and/or SDG upon delivery, submission of suppliers invoice. Note: in cases where works and services are contracted, different payment terms may apply.
Validity of Quotation	60 days from deadline for submission of offers
Preliminary Examination - Completeness of quotation.	1 Partial bids permitted. P Partial bids not permitted
Delivery Date	Please indicate earliest date of availability for requested Goods/Services: _____ Number of days/weeks from notification of award of contract. NOTE: Only offers stating availability date of 3 Weeks or shorter will be considered for evaluation purposes

Currency of quotations/offers	Offers submitted by national suppliers shall be nominated in Sudanese pounds (SDG)
Request for clarification	Bidders requesting clarification of any of the items, technical requirements or conditions stipulated in this RFQ shall communicate in writing with UNDP office. Only requests for clarification received at least 96 hours prior to the deadline for submission of offers will be entertained. Replies to any requests for clarification will be transmitted to all bidders at www.sd.undp.org/bids.htm .
General Terms and Conditions	This RFQ is subject to UN General Conditions of Contract for Goods available at www.sd.undp.org/bids.htm , which can also be provided upon request.
Evaluation Criteria	Evaluation of offers will be base on the following: <ul style="list-style-type: none"> • Complete submission of the offer including: <ol style="list-style-type: none"> 1. Delivery Time and terms 2. Validity of offer 3. Acceptance of general terms and conditions of the RFQ 4. Conformity to technical specifications • Cost of the quotation
IMPORTANT:	
In order to be considered for evaluation purposes, your offer shall include the following information:	
<ul style="list-style-type: none"> • Bidders are requested to clearly indicate the technical characteristics or the description of goods, and services offered. 	

Supporting technical documentation: Bidders are requested to include in their offers all-necessary supporting documentation (i.e. company profile, technical brochures, maintenance program, warranty, etc.) to allow the evaluating committee to identify the quality of the goods/services offered.

NAME: Guillaume Chartres FUNCTIONAL TITLE: Project Manager (SEP)

Annex 1 (RFQ/KRT/ESP/09/017)

No.	ITEM	SPECIFICATIONS	QTY	UNIT PRICE	TOTAL AMOUNT
1	TARPAULINS, REINFORCED PLASTIC	Polyethylene Tarpaulin, duly U.V. stabilized, Fabric Weave: Warp x Weft, Tape Dinner: 1000, Fabric Weight: 190 Grams/square meter minimum (UP to 1%), Colour: Cyan Blue/White (Front/Back) ANY, Tensile Strength: Minimum 600 N in warp and weft, Tear Strength: Minimum 100 N in warp and weft, Bursting Strength: Minimum 200 N in warp and weft, Fabrication: PRE laminated Fabric of 2.5 MTR/2 MTR width, joined together by heat sealed Hemming, containing 2-3 mm Dia Reinforcement Rope, Aluminum Eyelets fitted on the Hemmed Borders at an approx. distance of 1 meter (5 Meter CM) Center to Center for tie the rope, Size: Approximately 4x3 m or little bigger, eyelets/Piece: Fitted at every meter all around and four corners, Packing: Individual piece packed in a poly bag for easy carrying.	165		
TOTAL					\$0

- **Annex 2 (RFQ/KRT/ESP/09/017)**

BID/PROPOSAL SUBMISSION FORM

To: The procuring entity

Dear Sir / Madam,

Having examined the RFQ Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer of **Tarpaulins**, in conformity with the said bidding documents for the sum of as may be ascertained in accordance with the Quotation attached herewith and made part of this Bid.

We undertake, if our quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the RFQ documents

We agree to abide by this Bid for period of [60] days from the RFQ closing date, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We understand that you are not bound to accept any Bid you may receive.

Dated this / / 2009
 Day Month Year

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Signature

.....
[in the capacity of]

Duly authorized to sign the Bid for and on behalf of [Company]