North Sudan Disarmament Demobilization and Reintegration Programme

Call for Proposals (CFP/DDR/004/10) Re-advertised

Implementation of social reintegration pilot projects in two villages

South Kordofan State

DATE: 19 Sep 2010

1. Background

The Disarmament Demobilization and Reintegration of combatants is a key provision of the Comprehensive Peace Agreement (CPA) between SPLA and the Government of Sudan. In that respect, over 14,000 combatants have been demobilized in South Kordofan State (SKS), of which nearly 11,000 have already been counseled. Among those counseled, over 2000 have received their economic packages as part of their economic reintegration into civilian life. In spite of achievements so far made in enhancing the livelihoods of ex-combatants, it has been recognized by UNDP and Government partners alike that economic reintegration alone is not enough to ensure the durable and sustainable reintegration of ex-combatants in the host communities. It has to be complemented with social reintegration which inter alia envisages the social acceptance of ex-combatants in host communities.

It is worth noting that, DDR participants are returning to communities that are characterized by lack of basic social infrastructure, scarce economic and natural resources, and localized conflict ingredients including existence of small arms. These serve as impediments to peace and stability needed for the sustainable and durable reintegration of ex-combatants in the host communities.

Against this background, consultations were held with local communities in the 3 pilot villages in SKS, namely, Julud, Alhamra and Aleheymir to ascertain the various needs and priorities that could help promote social cohesion and reconciliation among community members including ex-combatants and Women Associated Armed Forces/Groups (WAAFG). The types of activities identified by the local communities could be divided into ‘hard’ and ‘soft’ components. The ‘hard’ component refers to support to social infrastructure for the provision of basic social services like health. The ‘soft’ component mainly refers to trainings, capacity building support, civic education, awareness raising and sensitization, peace building initiatives etc.. This call for proposal is aimed at identifying NGO Implementing Partner who will facilitate the implementation of the ‘soft component’ activities in the three pilot villages mentioned above.

2. Objective

The objective of the SDDRP is to contribute to government’s efforts in restoring peace and security in the country through economic and social reintegration of ex-combatants. Individual economic reintegration strategy is designed to enhance the economic wellbeing of ex-combatants, so as to prevent them from engaging in violence as a source of livelihood. On the other hand, social reintegration envisages the social acceptance of ex-combatants in the host
communities through their effective participation in the social structures and local development processes.

More specifically, this pilot social reintegration project aims to achieve the following objectives:

- Enhance the social acceptance of ex-combatants in receiving communities through civic education, capacity building and psychosocial support to special need groups;
- Promote social cohesion and reconciliation between ex-combatants and host community members through conflict prevention and peace building initiatives;
- Gather lessons and best practices for replication to other villages in the state and other regions in the country;

Generally, social reintegration pilot project activities are divided into ‘hard’ and ‘soft’ components. The ‘hard’ component refers to support to physical infrastructure, while the ‘soft’ component refers mainly to trainings, capacity building, civic education, sensitzation and awareness raising, peace building initiatives etc.. This call for proposals is aimed at identifying NGOs who will facilitate the implementation of soft component activities in the two pilot villages in South Kordofan State.

3. **Scope of Work and Activities**

UNDP is seeking the services of an NGO Implement Partner who will work closely with community leaders and community based organizations in the implementation of the following activities in the three pilot villages, namely: Julud, Alhamra and Aleheymir (joint activities).

**Training and Capacity Building Support**: They services will include but not limited to the following activities:

- Work close with community and CBO leaders in the identification and selection of participants for training of trainers ‘master trainers’ courses;
- Assess the training and capacity building needs of community based institutions/structures, leaders and community members in conflict resolution, peace building, project cycle management, livelihoods, psychosocial support, first aid, midwifery, small business (for both men and women), literacy/numeracy education etc.
- In collaboration with community leaders and members select at least 30 participants for the provision of TOT trainings;
- Ensure that at least 50 per cent of those selected for the TOT trainings are ex-combatants (and WAAFG) and women civilians;
- Design training courses and implementation plan based on identified training needs;
- Deliver trainings courses to the TOT selected participants from the community;
- Ensure that those selected for TOT trainings have the ability and skills to transfer knowledge to other community members in the community;
- Ensure that TOT Graduate trainees deliver direct trainings to at least 300 community members based on identified needs;
- Ensure that training curricula, plan and methodologies are designed in a participatory manner and tailored to match participants’ level of understanding and education;
• Ensure that the acquired skills and knowledge are linked to the planning, implementation and monitoring of the DDR funded community infrastructure projects;
• Facilitate the preparation of a Village Development Plan led by CBO, community leaders and entire community members using acquired training skills and techniques;
• Design training course and deliver direct adult literacy course to at least 50 selected women and vulnerable groups in each pilot village.
• Facilitate experience sharing visits for local community leaders with their counterparts in other localities on best practices in conflict resolution and peace building initiatives;
• Facilitate joint training workshops and seminars for local government officials and community leaders on conflict resolution, peace building, community security etc.;
• Facilitate the use of line Ministries technical staff to provide specialized trainings within the framework of MOUs between line Ministries and Joint DDR Commission (JDDRC);
• Facilitate linkages between target communities (CBOs) with UN Specialized Agencies, NGOs, private sector and government programmes working in the State.

**Promote Peace Building and Civic Education Campaigns:** Work closely with community leaders and CBO, in the implementation of reconciliation and peace building activities including but not limited to:
• Promote the use of sports like football/Cultural exchanges/drama/music to promote social cohesion and reconciliation among youth groups within the village and also between villages such as Alhamra and Aleheymir (in cooperation with Ministry of Social Welfare);
• Facilitate workshops and seminars that brings together local government officials and community members to discuss community related problems and solutions;
• Sensitize local communities and traditional leaders on gender equality, domestic violence, HIV/AIDS /Reproductive Health, Human Rights, Consequences of Female Genital Mutilation (FGM) etc.;
• Sensitize special needs groups and wider community members on how to access special services especially rehabilitation and psychosocial support;
• Raise awareness on various forms of psychosocial problems and solutions including coping mechanisms;
• Raise awareness and sensitize local communities and leaders on the dangers of small arms and light weapons proliferation, and strategies for stemming proliferation of small arms;
• Provide information on counseling and other support services provided by State Institutions and NGOs for vulnerable groups including People with Disability, victims of domestic violence, People Living with HIV etc.

4. **Expected Deliverables**

The successful NGO is expected to provide the following deliverables:
1. A situation assessment report including trainings and capacity building needs, conflict analysis, community security mapping; challenges related to reintegration of former combatants and community organization and decision-making structures and linkage to local government;
2. Samples of training curricular and plans for both the TOTs and direct trainings;
3. At least 30 people including ex-combatants and women in each pilot village received TOT trainings and are training local community members in various areas based on locally identified training needs;
4. **At least 50 vulnerable women and youth in each village** receive direct adult literacy trainings;

5. **At least 100 community members in each village** received civic education, sensitized and awareness raised on a variety of issues including domestic violence, rights of persons with disabilities, HIV/AIDS

1. Reports and minutes of meetings with Community and CBO Leaders on training plans and implementation including selection of ToT and direct training participants;
2. Village Development plan that includes the long term development vision including conflict mitigation and community security strategies, analysis of existing resources (human and capital), as well as other funding sources and fund-raising strategies;
3. Reports on training workshops and meetings organized for community leaders and local government authorities as part efforts to improve collaboration between the two;
4. Reports on collaboration with Government Institutions and Programmes, UN Agencies and NGOs in the provision of specific activities within the framework of signed MOUs;
5. Reports on various peace building initiatives undertaken in target villages;
6. Provide monthly progress report on all activities including status of infrastructure project;

5. **General Implementation Requirements**

The successful NGO/implementing Partner will need to take into consideration the following during the implementation process:

1. Work closely with JDDRC and UNDP DDR State Office in the implementation of project activities as per agreed work plan;
2. Maintain regular contacts with community and CBO leaders in the implementation of the community infrastructure projects funded by UNDP/CSAC;
3. Maintain regular contacts with State Line Ministries in the implementation of specialized trainings within the framework of signed MOUs between them and JDDRC;
4. Build linkages and synergies with government, UN agencies/projects, relevant NGOs, as well as with DDR individual ex-combatant reintegration packages in the pilot village;
5. Ensure that all the activities are gender sensitive, and open to both men and women;
6. Ensure that activities are conducted within the village and training courses and plans designed to ensure women participation given their household and farming chores;
7. In the case of training of trainers’ courses in Kadugli, NGO must indicate how they intend to pay the travel, lodging and other expenses of the participants. It is recommended that the trainings are conducted closest to village to enhance more participation of women.
8. Ensure that the overall budget for all activities for the two villages **does not exceed USD 80 000**

6. **Duration of Project Activities**

The implementation of these activities is expected to last for six months, starting on the 1\textsuperscript{st} October and ending on 30\textsuperscript{th} March 2011. However the precise format, sequence and length of the training courses and other activities should be outline in the NGO in the proposal work plan. A revised and more detailed training plan will be prepared after the training assessments.

The final project report will be expected by the end of April 2011. The NGO Implementing Partner is requested to use the attached budget template to prepare a six month budget estimate based on above TOR. Meanwhile, in case an extension is needed after the six month
period, the NGO Implementing Partner will be informed in advance and will be requested to prepare a separate offer.

7. Minimum Requirements

- Experience in participatory community development and peace building methodologies with proven experience in post conflict villages in Sudan;
- Experience in training community and CBO leaders as well as women and other vulnerable groups will be an advantage;
- Experience in the provision of psychosocial support to ex-combatants and Women Associated with Armed Groups/Forces will be an advantage;
- Capacity to mobilize resources from other sources in order to start implementation within a short time;
- Previous experience working with UNDP Programmes and also in BNS could be an added advantage.

8. Guideline for Proposal Development

- The Proposals prepared by the Offeror and all correspondence and documents relating to the Proposal shall be written in English language.
- The proposal must clearly indicate gender sensitive approaches and methodologies/strategies to be used to implement the projects;
- The proposal must include objective, results and resources framework and monitoring plan;
- Proposals must demonstrate innovation and partnership with various related partners including State Line Ministries, NGOs, local communities etc.;
- The proposal must be attached with detail budget (financial proposal) and work plan for six months;
- The attached Outline should be utilized to develop the proposal;
- Attach evidence that shows the Offeror is legally registered with responsible institutions in Northern Sudan;
- Demonstrate experience in the State and locality where previous services were offered. (see annexe as template)
- Ensure that the overall budget for all activities for the two villages does not exceed USD 80 000

9. Mechanism for the Submission of Proposal

Proposal should be submitted by email or hand delivered to the following address (PLEASE INDICATE CLEARLY ON THE ENVELOP THAT IT CONCERNS SOCIAL REINTEGRATION PILOT PROJECTS South Kordofan State # (CFP/DDR/004/10) Re-advertised:

Ahmed Zakaria
DDR Regional Coordinator (North)
United Nations Development Programme (UNDP)
House No. 290
Garden City
Deadline for submission of Proposal is **26th September 2010.**
The initial screening of the proposal will be done by DDR/JDDRC staff.
After the initial screening, the qualified proposals will be reviewed by a project/grant committee for approval.
Each proposal should cover all three pilot villages (Julud, Ahambra and Aleheymir).
The payment will be made in three instalments; the first instalment will be done at the onset of the project (required to follow budget format attached).
If more than one offeror would like to collaborate with another organization to present one joint proposal for the three villages, the offerors can present a joint proposal but the offerors have to clearly indicate which offeror is working in which target village. The offerors will also need to present one budget indicating one lead organization that will take responsibility at the grant agreement signing. and Written Power of Attorney, authorizing the signatory of the bid to commit the bidder;

10. **Criteria for Screening of Proposal**
- Selection will be made by a project and a grant committee.
- The Committee will examine the Proposals to determine whether they are complete, and are in compliance with the enclosed proposal guidelines.
- The technical proposal is evaluated on the basis of its responsiveness to the Terms of Reference (TOR) and technical quality of the proposal.
- Organizational capacity and experience to implement the requested activities.
- Innovativeness, sustainability, and replicability of the methodologies and approaches.

11. **Project Monitoring and Reporting**
The JDDRC and UNDP DDR State office will be responsible for monitoring the activities of the Offeror. The Offeror will provide regular progress report to JDDRC and UNDP DDR Unit to monitor progress in the implementation. The later will provide technical advice when needed, and support the disbursement of funds.

A reporting format will be agreed upon immediately prior to the start of implementation. The Offeror is expected to produce timely reports to avoid delays in the disbursement of funds.

After the end of the contract, a joint JDDRC and UNDP assessment mission will be conducted to the concerned villages. The main objective of the assessment mission will be to make a final evaluation of the performance of the Offeror taking into account the specific contexts and conditions of the different locations.

Attachment 2: **Outline for Project Proposal, UNDP**

I. **Applicant Information**
- Name of organization
- Contact information of organization: mailing address, telephone and fax numbers, email, websites.
- Mandate and key objectives of organization
- Name/s and contact information of partner-organizations in the proposed project
- Brief description of experience and expertise of organization in the implementation of similar projects.

II. **Rationale.** Provide a brief description of the background of the proposed project, the issues that are proposed to be addressed, and potential linkages with other institutions, programmes and recovery projects. (1-4 paragraphs)

III. **Objectives.** Describe in detail the main goal and specific objectives of the project. (1-3 paragraphs).

IV. **Strategy and Activities:** Provide an overview of the proposed activities, expected outputs and deliverables, timelines, and involvement of community in various activities. (maximum two pages).

V. **Partnerships and Sustainability.** This will describe the partnerships and linkages among the other programmes and institutions (if any), the UNDP, UN Agencies NGOs and Government. (2-3 paragraphs)

VI. **Risk Analysis.** Identify and describe the main risks that may constrain the effective implementation of the project and the achievement of the desired outputs, and how such risks will be managed (2 – 3 paragraphs)

VII. **Results and Resources Framework** (one-page matrix)

<table>
<thead>
<tr>
<th>Project Title:</th>
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</thead>
<tbody>
<tr>
<td>Desired outcomes/impacts:</td>
</tr>
<tr>
<td>Outputs</td>
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<tr>
<td>---</td>
</tr>
</tbody>
</table>

VIII. **Monitoring and Evaluation Arrangements** (2-3 paragraphs). This will include how participatory mechanisms will be instituted in the project, the consultation and reporting procedures, and internal monitoring procedures to ensure effective and efficient project implementation.

IX. **Detailed Budget Proposal**

Date: ______________
Project Title: ___________________________________________________

Name of the RECIPIENT INSTITUTION: ___________________________________________________

Total Amount of budget in USD: ____________

PERIOD COVERING FROM___________ TO___________

<table>
<thead>
<tr>
<th>General Category of Expenditures</th>
<th>Tranche</th>
<th>Tranche 2</th>
<th>Tranche 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
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<tr>
<td>Transportation</td>
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<td>Premises</td>
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<tr>
<td>Training/Seminar/Workshops, etc.</td>
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<tr>
<td>Contracts (Audit)</td>
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<tr>
<td>Equipment/Furniture (Specify)</td>
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<tr>
<td>Other [Specify]</td>
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<tr>
<td>Miscellaneous</td>
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</table>

* Please note that all budget Lines are for costs related only to project activities.

** These budget categories are suggested guidelines. The Recipient may choose alternates which more accurately reflect their expense items and needs.

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## ANNEX C: TABLE DETAILING PREVIOUS CONTRACTS (2007-PRESENT)

<table>
<thead>
<tr>
<th>Name of Funding Organization</th>
<th>Period of Contract</th>
<th>Type of Services Provided</th>
<th>Value of Contract</th>
<th>Location (state/region)</th>
<th>Number of Direct Beneficiaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>(EXAMPLE)UNICEF</td>
<td>07/2008-06-2009</td>
<td>Vocational Training with Woman’s groups</td>
<td>US$ 125,000</td>
<td>Blue Nile, Kurmuk</td>
<td>64</td>
</tr>
</tbody>
</table>